STOCK TRANSFER INSTRUCTIONS
Philadelphia Foundation

Bank:          Key Bank
DTC#:         2205
Account number: 2171537
Reference:    Donor name and Fund Name

If you are transferring mutual funds or other types of securities, please contact Erin Adler at 216-471-2595. Please note that transfers of mutual funds, physical certificates, or other types of unique securities may require additional handling and could take three weeks or more to process.

Federal Tax ID#: 23-1581832

Please contact either The Philadelphia Foundation or Key Bank once you are ready to process the transfer. This will allow us to identify the gift once it arrives and credit the proper fund. You or your broker may contact one of the following:

Philadelphia Foundation                      Siobhan Neitzel
                                                sneitzel@philafound.org
                                                215-863-8113

Key Bank                                       Erin Adler
                                                Erin_k_Adler@keybank.com
                                                216-471-2595